



## FFMi Mini Grant Information Sheet

*The Finlandia Foundation of Michigan is an IRS 501(C) (3) nonprofit corporation. Its mission is to educate and preserve, support, cultivate, and perpetuate Finnish American culture and heritage.*

Mini Grant applications must be written to support the programs and activities listed in the mission stated above. A limited amount of funds is available from the FFMi and may be granted by this process.

Completed applications should be submitted by the 1<sup>st</sup> of each month to be reviewed and considered at that monthly FFMi Board meeting.

The evaluation of your project must be completed and submitted to the FFMi Board no later than 30 days after your project is completed. Please include the following information in your evaluation report.

Report Prepared By:

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Signature & Date

Print your Name

Please return the Application and Final Report when project is completed to:

Frank Gottberg, Chairman of the Board FFMi  
4503 Groveland  
Royal Oak, MI 48073-1552



# FFMi Mini Grant Application

Date Submitted: \_\_\_\_\_ Date Received: \_\_\_\_\_

Contact Name \_\_\_\_\_

Contact E-Mail \_\_\_\_\_

Contact Phone: \_\_\_\_\_

**Name of Group/Org. Requesting Mini Grant:**

\_\_\_\_\_

**Amount Requested:** \_\_\_\_\_

**WHY ARE YOU REQUESTING FUNDS? (Indicate the need for your project and how you will use the funds)**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**WHO & HOW MANY PEOPLE WILL BENEFIT FROM THIS PROJECT?**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**EVALUATION:**

Provide a written evaluation of the project that addresses the following points: Describe how you assessed the effectiveness of your project and the tactics you used to deliver it. Include how FFMi funds were spent.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Use additional sheets if necessary**



## FFMi Mini Grant Application (Page 2)

### Itemized Budget:

Item (be specific) \_\_\_\_\_

Total Cost \$ \_\_\_\_\_ Amount from FFMi \$ \_\_\_\_\_

Item (be specific) \_\_\_\_\_

Total Cost \$ \_\_\_\_\_ Amount from FFMi \$ \_\_\_\_\_

Item (be specific) \_\_\_\_\_

Total Cost \$ \_\_\_\_\_ Amount from FFMi \$ \_\_\_\_\_

If this Mini Grant is approved, I agree to submit an evaluation report within 60 days after funding is granted:

Contact Signature Required: \_\_\_\_\_

Print Your Signature: \_\_\_\_\_

### Signature

With my signature, I verify that the facts put forth in this application are true to the best of my knowledge. If funded, I agree that my organization will provide the Finlandia Foundation of Michigan with documentation of expenses incurred under this grant as well as a brief report on the project's success.

Contact's Mailing Address:

Street/P.O. Box \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

### FFMi Use Only

FFMi Board Action Date: \_\_\_\_\_

Mini Grant Amount Approved: \_\_\_\_\_

FFMi Board Chairman: \_\_\_\_\_