



FACC Mini Grant Information Sheet

Finnish American Cultural Corporation Mission Statement

The purpose of the Finnish American Cultural Corporation is to educate about, support, cultivate, and perpetuate Finnish and Finnish American culture and heritage. We will generate and support educational programs and activities that further Finnish culture, including library programs, Finnish language classes, choral and instrumental performances, scholarships and other educational efforts. We will provide opportunities for research through the recording, disseminating, and preserving of personal histories efforts.

Mini Grant applications must be written to support the programs and activities listed above. Only projects that clearly contain this focus will be considered. A limited amount of funds are being provided by the FACC and may be granted by this process.

Completed applications must be submitted by the 1st of each month to be reviewed and considered at that month's FACC Board meeting.

The evaluation of your project must be completed and submitted to the FACC Board no later than 30 days after your project is completed. Please include the following information in your evaluation report.

Report Prepared By:

Signature & Date

Print your Name

Please return the Application and Final Report when project is completed to:

**Frank Gottberg, Chairman of the Board
Finnish American Cultural Corporation
4503 Groveland
Royal Oak, MI 48073-1552**

Form 12112



FACC Mini Grant Application

Date Submitted: _____ Date Received: _____

Contact Name _____

Contact E-Mail _____

Contact Phone: _____

Name of Group/Org. Requesting Mini Grant:

Amount Requested: _____ Maximum Request is \$200.00

WHY ARE YOU REQUESTING FUNDS? (Indicate the need for your project and how you will use the funds)

WHO & HOW MANY PEOPLE WILL BENEFIT FROM THIS PROJECT?

EVALUATION

Provide a written evaluation of the project that addresses the following points: Describe how you assessed the effectiveness of your project and the tactics you used to deliver it. Include how FACC funds were spent.

Itemized Budget

<u>Item (be specific)</u>	<u>Total Cost</u>	<u>Amount from FACC</u>
_____	\$ _____	\$ _____
_____	\$ _____	\$ _____
_____	\$ _____	\$ _____

If this Mini Grant is approved, I agree to complete and submit an evaluation report within 60 days after funding is granted:

Contact Signature Required: _____

Submitted by: _____

Signature

With my signature, I verify that the facts put forth in this application are true to the best of my knowledge. If funded, I agree that my organization will provide Finnish American Cultural Corporation with documentation of expenses incurred under this grant as well as a brief report on the project's success.

Contact's Mailing Address:

Street/P.O. Box _____

City _____ **State** _____ **Zip** _____

FACC Use Only

FACC Board Action Date: _____

Mini Grant Amount Approved: _____

FACC Board Chairman: _____